



AGENDA

TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC. (TCWIB) EXECUTIVE COMMITTEE MEETING

**October 13, 2004
12:00 NOON**

Tulare County Workforce Investment Department
4025 W. Noble, Suite A
Plum Room
Visalia

*All Directors are welcome to attend this meeting.
Lunch will be provided for TCWIB Directors.
Lunch will be available to the public for a charge of \$7.00.
Please notify Kathy Fee at 713-5211 if you plan to attend*

** If there are any dietary restrictions, please indicate at time of attendance notification.*

BOARD CONVENES 12:00 NOON

Any member of the public wishing to address the Tulare County Workforce Investment Board, Inc. (TCWIB) on a specific matter under its jurisdiction, please notify the Secretary of the Board of your name and provide a brief description on the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the Agenda.

1. CALL MEETING TO ORDER
2. PUBLIC COMMENTS (Three minutes per individual/organization, fifteen minutes total.)
3. REVIEW OF TODAY'S HANDOUTS

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AGENDA CONSENT ITEMS

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.

1. **APPROVAL OF AUGUST 11, 2004 TCWIB EXECUTIVE COMMITTEE MEETING MINUTES.**
(SEE PAGES 6-13 FOR MINUTES)
2. **APPROVE THE TULARE COUNTY EMPLOYMENT CONNECTION ASSOCIATE PARTNER MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC. AND THE VISALIA CHAMBER OF COMMERCE.**
The Visalia Chamber of Commerce is requesting to be an Associate Partner of the Tulare County Employment Connection System.
3. **RECOMMENDATION FROM TCWIB STAFF TO PRESENT PLAQUES TO TCWIB DIRECTORS WHO RESIGNED FROM THE TCWIB DURING THE PAST YEAR.**
TCWIB staff recommends that Jackie Witzel and Dan Neppel be presented plaques at the TCWIB Annual Meeting in appreciation for their service and contributions to the TCWIB.

ACTION: APPROVE CONSENT ITEMS.

AGENDA ACTION ITEMS

1. **TCWIB COMMITTEE/COUNCIL REPORTS.**
 - A. TCWIB Executive Committee (See Consent Item No. 1)
 - B. TCWIB Evaluation & Oversight
 - C. TCWIB Program Committee
 - D. TCWIB Public Relations/Marketing Committee
 - E. TCWIB Youth Council
 - F. TCWIB Employment Connection Council
 - G. TCWIB Business Resource Advisory Council (BRAC)**ACTION:** Accept TCWIB Committee/Council Report Presentations
2. **ACTIONS GENERATED BY TCWIB COMMITTEE/COUNCILS**
 - A. **TCWIB BUSINESS RESOURCE ADVISORY COUNCIL (BRAC)**

ACTION: APPROVE THE FOLLOWING NOMINATIONS TO SERVE ON THE BRAC:

<u>Nominee</u>	<u>Business Segment</u>
Bob Cesena Principal, Golden West High School	Education
Scott Logue Lieutenant, County of Tulare Sheriff's Dept.	Emergency Services

(Nominees continued on next page)

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<u>Nominee</u>	<u>Business Segment</u>
Jim Brinkerhoff Director, County of Tulare Human Resources and Development	Government
Linda Qualls Director, Medical Surgical Services Kaweah Delta District Hospital	Health Care
Mike Cully President/CEO, Visalia Chamber of Commerce	Tourism
Dennis Kemp President Voltage Multipliers, Inc.	Manufacturing
Karri Tandy Director of Human Resources Ennis Homes	Construction

3. AUTHORIZE PROGRAM COMMITTEE TO ISSUE A REQUEST FOR PROPOSAL (RFP) TARGETED/SPECIALIZED (PART A), REGULAR ADULT & DISLOCATED WORKER (PART B) AND A YOUTH RFP WITH EMPHASIS ON THE UNMET NEEDS SURVEY RESULTS AND COMMUNITY MEETINGS.

(SEE PAGES 14-15 FOR DRAFT RFP SCHEDULES)

ACTION: Approve authorization for the Program Committee to issue a RFP targeted/specialized (Part A), Regular Adult & Dislocated Worker (Part B) and a Youth (RFP) with emphasis on the unmet needs survey results and community meetings.

AGENDA INFORMATION/DISCUSSION ITEMS

NEW ITEMS/ONGOING TCWIB INITIATIVES

NEW ITEMS

1. FISCAL REPORT - Information

For period ending August 2004. Contact Janet Ewing for further information.

(SEE PAGES 16-21 FOR REPORT)

2. LABOR FORCE INFORMATION FOR August 2004 - Information

Contact Bill Cooper for further information.

(SEE PAGE 22 FOR REPORT)

3. CALIFORNIA PERFORMANCE REVIEW (CPR)

The goal of the California Performance Review is to restructure, reorganize and reform state government. Section GG23 affects Local Workforce Investment Areas (LWIAs).

(SEE PAGES FOR 23-37 SUMMARY)

The State continues to hold public meetings for comment on the CPR. TCWIB Chair Bill DeLain presented verbal testimony on August 24, 2004 in Sacramento.

(SEE PAGES 38-40 FOR WRITTEN STATEMENT AND LETTER TO GOVERNOR SCHWARZENEGGER)

4. STAFFING AND RECRUITMENT INDUSTRY EVENT

The TCWIB hosted an initial meeting to foster an open line of communication with the staffing and recruitment industry that serves Tulare County. The event was held at the Professional Development Center on September 9, 2004. Twenty invitations were mailed, twelve agencies responded and five attended. Business Resource Consultant Sandi Miller facilitated the information sharing conversation between Employment Connection Partners and the attending staffing and recruitment businesses. Participants felt the event was productive and scheduled a follow up meeting for October 21, 2004 at 4:00 p.m. The September event is seen as a model that may be used by the TCWIB to focus on industry clusters and how to better serve them.

5. UPDATE ON TCWIB ANNUAL MEETING SCHEDULED ON NOVEMBER 10, 2004 AT THE VISALIA CONVENTION CENTER/ EMPLOYER AWARDS.

6. UPDATE ON STRATEGIC PLANNING MEETING TO BE HELD ON JANUARY 12, 2005 IN CONJUNCTION WITH THE REGULAR TCWIB BOARD MEETING AT ST. ANTHONY'S RETREAT, THREE RIVERS.

7. CALIFORNIA WORKFORCE ASSOCIATION (CWA) DUES

On June 9, 2004 the TCWIB Executive Committee approved our membership in CWA based on a potential cost increase not to exceed 10%.

(SEE PAGES 41-44 FOR VIRGINIA HAMILTON'S ANALYSIS OF THE DUES INCREASE)

8. UNMET NEEDS SURVEY RESULTS WILL BE REVIEWED BY THE TCWIB PUBLIC RELATIONS/MARKETING COMMITTEE ON OCTOBER 13, 2004 AND WILL BE A HANDOUT AT THE OCTOBER 13TH TCWIB EXECUTIVE COMMITTEE MEETING.

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ONGOING TCWIB INITIATIVES

➤ *Nurse Workforce Initiative*

The TCWIB received \$225,645 to train 42 incumbent workers to become Registered Nurses and Psychiatric Technicians. Program runs through September 30, 2005.

➤ *Health Care Taskforce*

TCWIB facilitates a monthly meeting focused on alleviating health care workforce issues attendees included medical care facilities, schools, City Governments, Workforce Development Professionals. On April 15th a facilitator began to develop this year's goals. The taskforce met on June 24th and the next meeting is to be announced.

➤ *Truck Driving/Heavy Equipment Operator Taskforce*

TCWIB facilitates an annual meeting to discuss the training issues of entry-level equipment operators and truck drivers.

➤ *Disability Grant*

The EDD requested proposals from WIBs that seek to expand or create partnerships between their One-Stop Career Centers and local private and county organizations that are regarded as the presumptive service providers for people with deafness and/or blindness. These partnerships will be responsible for developing a strategy to further the inclusion of this population in the workforce. TCWIB in collaboration with its partners

submitted a proposal on April 30, 2004 to the State Offices of EDD. Grant awarded effective July 15, 2004.

➤ *Agri-Business*

No current activity.

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TCWIB SPONSORED EVENTS

November 10, 2004 TCWIB Annual Meeting

*** THE NEXT BOARD OF DIRECTORS MEETING WILL BE THE ANNUAL MEETING AND IS SCHEDULED FOR NOVEMBER 10, 2004 AT THE VISALIA CONVENTION CENTER, 303 East Acequia, VISALIA.**

*** THE NEXT EXECUTIVE COMMITTEE MEETING IS SCHEDULED FOR DECEMBER 8, 2004 AT NOON AT THE WORKFORCE INVESTMENT DEPARTMENT, 4025 W. Noble, Suite A, Visalia, CA.**

FUTURE SEMINARS AND CONFERENCES

November 11-13, 2004 National Association of Counties (NACO) "Health, Human Services and Workforce Conference"
(Las Vegas, NV)
Attendee: Bill Cooper, TCWID Manager-Operations

March 3-5, 2005 National Association of Workforce Boards (NAWB) Forum 2005 Annual Meeting
(Washington, D.C.)

May 1-4, 2005 National Association of Workforce Development Professionals (NAWDP)
16th Annual Conference
(Miami Beach, FL)

PERSONNEL ITEMS

Tiffany Ward has been hired as Senior Account Clerk, effective September 20, 2004
Erika Flores has been hired as Office Assistant III, Bilingual, effective September 20, 2004
Sylvia De Leon has been hired as Office Assistant III, Bilingual, effective October 18, 2004

TCWIB DIRECTOR/STAFF COMMENTS

1. COMMENT AND SUGGESTION PERIOD

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