



# AGENDA

## TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC. (TCWIB) EXECUTIVE COMMITTEE MEETING

**August 10, 2005  
12:00 NOON**

Tulare County Workforce Investment Department  
4025 W. Noble, Suite A  
Plum Room  
Visalia

*All Directors are welcome to attend this meeting.*

*Lunch will be provided for TCWIB Directors.*

*Lunch will be available to the public for a charge of \$7.00.*

*Please notify Laura Golonsky at 713-5251 if you plan to attend*

*\* If there are any dietary restrictions, please indicate at time of attendance notification.*

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### BOARD CONVENES 12:00 NOON

Any member of the public wishing to address the Tulare County Workforce Investment Board, Inc. (TCWIB) on a specific matter under its jurisdiction, please notify the Secretary of the Board of your name and provide a brief description on the subject matter prior to the meeting. The Board will not be able to take action on any item not appearing on the Agenda.

1. CALL MEETING TO ORDER
2. PUBLIC COMMENTS (Three minutes per individual/organization, fifteen minutes total.)

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**PART ONE – ITEMS REQUIRING A QUORUM**

**CONSENT ITEMS**

*These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak on an item, the item will be considered under Action Items.*

**1. APPROVAL OF JUNE 8, 2005 TCWIB EXECUTIVE COMMITTEE MEETING MINUTES**

(See Pages for Minutes)

**2. TCWIB STAFF RECOMMENDS EXTENDING THE PROTEUS CONTRACT FOR MONOLINGUAL SPANISH SPEAKING CLIENTS.**

The changes are an addition of one year (Ending 6/30/06), and increasing the budget by \$126,570. This will allow bilingual services to continue at the current level in the Employment Connection Job Resource Centers. The contract will now total \$366,570 and run from 7/1/03-6/30/06. Proteus conducted 92 workshops that served over 1,000 monolingual clients in the past year.

**3. ELEVATION OF THE EMPLOYMENT CONNECTION COLLABORATION PRACTICES**

TCWIB staff recommends that the TCWIB approve a contract for the Elevation of Employment Connection Collaboration Practices with Chabin Concepts for \$ 96,000. TCWIB staff also recommends approval of a contract for this project that will focus on marketing with Rita B & Company for \$16,000. These dollars are based on contract negotiations by staff with the agencies.

**ACTION:** APPROVE CONSENT ITEMS

**ACTION ITEMS**

**1. APPROVE RECOMMENDATION TO THE TULARE COUNTY BOARD OF SUPERVISORS FOR RICHARD E. STRID TO FILL A VACANCY ON THE TCWIB.**

Richard E. Strid is the Chief Executive Officer at the Visalia Medical Clinic, Inc.

(Note: Resume will be a handout at the meeting to attendees)

**ACTION:** Approve TCWIB recommendation to the Tulare County Board of Supervisors for Richard E. Strid to fill a vacancy on the TCWIB.

**2. APPROVE RECOMMENDATION TO THE TULARE COUNTY BOARD OF SUPERVISORS FOR BARBARA WALDRON TO FILL A VACANCY ON THE TCWIB.**

Barbara Waldron moved from the Los Angeles area approximately 2 ½ years ago and has been involved locally. Ms. Waldron was a former Grand Jury member and is currently opening a gallery in Three Rivers.

**ACTION:** Approve TCWIB recommendation to the Tulare County Board of Supervisors for Barbara Waldron to fill a vacancy on the TCWIB.

to

**TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC.**

*Executive Committee Meeting*

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**PART II - ITEMS THAT DO NOT REQUIRE A QUORUM  
COMMITTEE/COUNCIL REPORTS NO ACTION**

**1. TCWIB COMMITTEES/COUNCILS**

*Reports will be given by committees/councils that have met in the past month.*

- A. TCWIB Executive Committee
- B. TCWIB Evaluation & Oversight
- C. TCWIB Program Committee
- D. TCWIB Public Relations/Marketing Committee
- E. TCWIB Youth Council (*CSET Presentation on their Youth Programs*)
- F. TCWIB Employment Connection Council
- G. TCWIB Business Resource Advisory Council (BRAC)

**2. REVIEW OF TODAY'S HANDOUTS**

**PART III**  
**INFORMATION/DISCUSSION ITEMS**

**NEW ITEMS/ONGOING TCWIB BUSINESS/INITIATIVES**

**NEW ITEMS**

**1. FISCAL REPORT - Information**

For period ending June 2005. Contact Janet Ewing for further information.

(See Pages      for Report)

**2. LABOR FORCE INFORMATION FOR June 2005- Information**

Contact Bill Cooper for further information.

(See Page      for Report)

**3. Discussion on the Formation of a Legislation Education Committee**

**4. FARM BUREAU PRESENTATION**

Brad Caudill will give an overview of the Tulare County Farm Bureau and its role in the agricultural community.

**5. Proposed Workforce Investment Department Budget for PY 2005-2006 prepared by TCWIB Staff in accordance with the TCWIB By-Law, Article IV Responsibilities Section 4.01(m), and Tulare County Agreement 20523 County Services Agreement.**

There will be a presentation at 11:30 A.M. in the Peach/Cherry Conference Room prior to the August 10<sup>th</sup>, TCWIB Executive Committee Meeting.

**6. Staffing Agencies**

A response to enter into a Memorandum of Understanding (MOU) with the TCWIB has been received from Manpower. It is currently being reviewed by staff.

**7. FINAL PRESENTATION OF THE TCWIB TWO-YEAR PLAN**

No comments were received during the 30-day Public Comment period.

**ONGOING TCWIB BUSINESS INITIATIVES**

➤ TCWIB Vacancies: (One At-Large) - One (District 5) (Business) and One (District 4) (Business)

TCWIB Vacancies:

- (One At-Large)
- (One Supervisorial District 4) (Business)
- (One Supervisorial District 5) (Business)

We encourage TCWIB Directors to make nominations for these and future vacancies.

➤ Truck Driving/Heavy Equipment Operator Taskforce

TCWIB facilitates an annual meeting (usually held in August) to discuss the training issues of entry-level equipment operators and truck drivers.

➤ Return on Investment (ROI)

Return on Investment study is under way.

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- *Agri-Business*  
*TCWIB joining Farm Bureau. The DOL pilot project for the Ag Community counter Industries is underway. This project includes the creation of an Agri-Business Resource Center.*
  
- *Federal Interagency Task Force for the Economic Development of the Central San Joaquin Valley*  
*The next meeting to be announced.*

### **HEALTH CARE INITIATIVES**

- *Nurse Workforce Initiative*  
*The TCWIB received \$225,645 to train 42 incumbent workers to become Registered Nurses and Psychiatric Technicians. Program runs through September 30, 2005.*
  
- *Health Care Ad Hoc Committee*  
*This Ad hoc Committee will be meeting on August 4, 2005. The agenda includes discussion of customized training and a skills lab.*
  
- *Health Care Taskforce*  
*TCWIB facilitates a monthly meeting focused on alleviating health care workforce issues. Attendees include medical care facilities, schools, City Governments, Workforce Development Professionals. The next meeting to be announced.*

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**FUTURE TCWIB SPONSORED EVENTS**

**September 29, 2005**      **TCWIB YOUTH COUNCIL YOUTH CONFERENCE**  
**HERITAGE COMPLEX, TULARE**

**November 9, 2005**      **TCWIB ANNUAL MEETING**  
**HOLIDAY INN, VISALIA**  
\* **Assistant Secretary Emily DeRocco**      **(Invited)**  
    **U.S. Department of Labor**  
\* **Victoria Bradshaw**      **(Invited)**  
    **Secretary of the California Labor & Workforce Development**

\* **THE NEXT BOARD OF DIRECTORS MEETING IS SCHEDULED FOR September 14, 2005 AT NOON AT THE WORKFORCE INVESTMENT DEPARTMENT, 4025 W. Noble, Suite A, Visalia, CA.**

\* **THE NEXT EXECUTIVE COMMITTEE MEETING IS SCHEDULED FOR October 12, 2005 AT NOON AT THE WORKFORCE INVESTMENT DEPARTMENT, 4025 W. Noble, Suite A, Visalia, CA.**

**FUTURE SEMINARS AND CONFERENCES**

**September 6-8, 2005**      California Workforce Association (CWA) Meeting of the Minds  
    (Monterey, CA)

**November 17-19, 2005**      National Association of Counties (NACO) Health, Human Services and Workforce Conference  
    (New Orleans, LA)

**February 26-March 1, 2006**      National Association of Workforce Boards (NAWB) Forum 2006 Annual Meeting  
    (Washington, D.C.)

**May 14-17, 2006**      National Association of Workforce Development Professionals (NAWDP) 17<sup>th</sup> Annual  
    Conference  
    (New Orleans, LA)

**PERSONNEL ITEMS**

Jesusita (Susie) Martinez has been hired as Office Assistant III, effective July 25, 2005  
Gabriela Navarrete has been hired as Extra-Help Clerk II, effective August 22, 2005.

**TCWIB DIRECTOR/STAFF COMMENTS**

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**1. COMMENT AND SUGGESTION PERIOD**

**PART IV – SUMMARY OF AGENDA ITEMS**

**TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC.**

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